

Date: 5<sup>th</sup> January 2022

**Sub: Internship Offer-CareerLabs Technologies Pvt Ltd**

Dear Harshit Pant

Welcome to the Career Labs Family! We are happy that you have decided to join us in our Mission to make 1 million students earn and learn better.

We are pleased to let you know that you have been selected to be a part of CareerLabs Technologies Pvt Ltd. This is further to our interviews and subsequent discussions; we are extending an internship offer on the following Terms and Conditions.

You will be joining CareerLabs Technologies Pvt Ltd. as an "Sales Intern" effective 1<sup>st</sup> February 2022. unless extended by mutual consent, this internship agreement shall end on 31<sup>st</sup> August 2022.

Upon successful evaluation of your performance during the internship and successful completion of your education (without any backlogs), you might get converted to a full-time employee.

As an intern the following terms and conditions would apply.

- a. For the services you render to the company, you will be paid a stipend of **INR 25,000/- per month (Rupees Twenty-Five thousand only)**.
- b. The base location for internship will be **Bangalore**.
- c. No other expenses apart from above shall be paid/reimbursed during your internship tenure.
- d. You will be eligible for **one day (1 day)** Leave every month during this internship period. However, the approval of the same vests with your reporting manager during this tenure.
- e. Also, it is agreed between you and the Company that this internship arrangement is not and can in no sense be deemed and/or construed to be an employment with the Company.
- f. The duties and responsibilities entrusted to you have been fully set out by your Manager/Lead and this may be subjected to change from time to time according to the business exigencies.
- g. Your working hours shall be from 11 AM to 8 PM, There is no entitlement to overtime payment. Working days are 5.5 days and the offs are on Tuesday and Saturday half day.
- h. You will behave and conduct yourself in an orderly and dignified manner and shall not remain absent from the place of work without the prior permission of your supervisor.
- i. The Company can terminate the internship, on non or poor performance during the internship period with 2 days of prior notice.

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<https://thecareerlabs.com> | [support@thecareerlabs.com](mailto:support@thecareerlabs.com) | [www.linkedin/company/thecareerlabs](http://www.linkedin/company/thecareerlabs)

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Director Corporate Relations  
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- j. It is understood and agreed by and between the parties hereto, that all market research data methodologies, materials and any information related thereto, any trade secret, any technical or other information concerning the business or affairs of the Company coming into your possession or control during the performance of Services hereunder ("Confidential Information") shall be the exclusive property of the Company and that you shall not during the continuance of this Agreement and thereafter use to the detriment or prejudice of the Company or disclose any Confidential Information to any person, firm or company.
- k. Post completion of internship for the duration of 6 months, your employment will be confirmed, and the CTC will be revised to **Rs.4,00,000 (Fixed)+ Rs. 2,00,000 (Variable) Per Annum.**

This offer is subject to you successfully completing your internship and providing to us the following documentation and originals that would be required for verification at the time of joining.

- Educational and professional certificates
- Copy of your AADHAR, Passport and PAN
- Graduation and MBA Marksheets.
- Other relevant documents as requested by the company.

As per Company's policy, background verification including education and employment check including financials would be done. The Management's decision will be final while considering the reports of such verification. Your appointment will be subject to the confirmation of such verification results.

**For CareerLabs Technologies Pvt. Ltd.**



**Itismita Rout**

**Senior Manager, Human Resources**

Acceptance:  I understood and accepted the terms and conditions as mentioned therein.	Signature	harshit pant
	Name:	— Harshit Pant
	Date:	— 13/Jan/2022



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